



6000 Doug Allaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portcb.com

## MEMORANDUM

**To:** FINANCE AUDIT COMMITTEE  
Commissioner Walter O. Bigby, Jr.  
Commissioner Erica R. Bryant  
Commissioner James D. Hall  
Commissioner James L. Pannell  
Commissioner Steve Watkins

**From:** Commissioner Roy Griggs, Chairman

**Date:** January 16, 2018

**Re:** MEETING OF THE FINANCE AUDIT COMMITTEE, Thursday, January 18, 2018, 3:30 p.m.

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We will have a Finance Audit Committee Meeting on Thursday, January 18, 2018 at 3:30 p.m. in the Board room of the Regional Commerce Center prior to our regular Board meeting. The agenda is attached.

Thank you.

Attachment: (1)

**cc:** Commissioner Sam N. Gregorio, President  
Commissioner Rick C. Prescott, Vice President  
Commissioner Capt. Thomas F. Murphy  
Mr. Eric England  
Mrs. Gloria Washington  
Mr. Dannye Malone

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"This institution is an equal opportunity provider and employer."

*MEMBERS: Sam N. Gregorio, President; Rick C. Prescott, Vice President; Roy Griggs, Secretary-Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins*



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**Agenda**  
**FINANCE AUDIT COMMITTEE MEETING**

January 18, 2018  
3:30 p.m., Regional Commerce Center

*MISSION: Maximize utilization of Caddo-Bossier Port resources to generate economic development in Caddo and Bossier Parishes, expand use and development of the area's multi-modal transportation and distribution system, and increase commerce through the Port.*

- *The Port will provide cost effective and efficient facilities for its users.*
- *The Port shall operate in a fiscally responsible manner.*
- *The Port will maximize utilization of public assets entrusted to it for the economic benefit of Caddo-Bossier citizens and partners of interest.*

**Call to Order**

**Introduction of Guests**

**Public Comment on Agenda Items**

- Financials Review
  
- Reserve Funds
  
- Fiscal Agent and Investment Banks
  
- Receivables
  
- 2017 Audit

**Adjournment**

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